

## CHAPTER V.

*Miscellaneous.*

ARTICLE I. *Quorum of Committees.* A majority of the members of any of the standing committees shall constitute a quorum for the transaction of business.

ARTICLE II. *Motions—Voting by Mail.* Questions arising in the interim between meetings may be submitted to the members by mail and motions so submitted shall not require a second. A majority of the votes cast, provided they constitute a quorum of the Council or Committee, shall decide the question.

ARTICLE III. *Amendments.* Every proposition to alter or amend these By-Laws shall be submitted in writing at one session and may be balloted for at the next session of the Council, when upon receiving a vote of three-fourths of the members present it shall become a part of these By-Laws.

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**BY-LAWS OF THE HOUSE OF DELEGATES**

(As amended at the Philadelphia meeting of the A. PH. A., September 13–18, 1926.)

## CHAPTER I.

ARTICLE I. *Opening of the House of Delegates.* The First Session of the House of Delegates at each Annual Meeting shall be called to order by the Chairman, the Vice-Chairman or the Secretary.

ARTICLE II. *Delegates.* Immediately after the First Session of the House of Delegates has been called to order, the Secretary shall report the accredited representatives, who shall then compose the House of Delegates.

ARTICLE III. *Voting.* Each delegate shall be entitled to one vote. No delegate shall act as proxy of another delegate who has not been seated, nor as delegate for more than one association or organization.

ARTICLE IV. *Fraternal Delegates.* Fraternal delegates may be received from organizations not entitled to voting delegates. These delegates shall have the privileges of the floor in other than executive sessions, but without vote.

ARTICLE V. *Privileges.* Any member of the AMERICAN PHARMACEUTICAL ASSOCIATION may attend any session of the House of Delegates, other than an executive session, and shall have the privilege of the floor.

## CHAPTER II.

ARTICLE I. *Officers of the House.* The officers of the House of Delegates shall be a Chairman, a Vice-Chairman and a Secretary. The Secretary of the ASSOCIATION shall act as Secretary of the House. These officers shall be elected annually as hereinafter provided, and shall serve for a term of one year, or until their successors are installed. The Chairman and Vice-Chairman shall be installed at the final session of the House held during the annual meeting of the ASSOCIATION.

ARTICLE II. *Election of the Honorary President, the Secretary and Treasurer of the Association.* At the Second Session of the House of Delegates held during the annual meeting of the ASSOCIATION, the House shall elect the Honorary President, the Secretary and Treasurer of the ASSOCIATION, on nomination of the Council.

## CHAPTER III.

ARTICLE I. *Duties of the Chairman and Vice-Chairman.* The Chairman shall preside at all meetings of the House of Delegates, except in the case of his absence or on account of inability to preside from any other causes, when the Vice-Chairman shall preside. In the event of the inability of both the Chairman and Vice-Chairman, to preside, a temporary Chairman shall be elected by the House of Delegates, except at the opening of the First Session of the House when the Secretary shall preside as hereinbefore provided. The presiding Chairman shall perform the

duties specified or referred to in the By-Laws of the ASSOCIATION and the customary and parliamentary duties established by usage.

The Chairman shall prepare, with the assistance of the Secretary, and present at the First General Session of the ASSOCIATION the annual report of the House of Delegates.

ARTICLE II. *Duties of the Secretary.* The Secretary shall perform the duties specified in the By-Laws of the ASSOCIATION. He shall read all papers received for the purpose; shall call and record the ayes and nays whenever they are required to be called; he shall notify committees of the House of Delegates of their appointment, stating the business on which respective committees are to act. With respect to the verification of credentials of the members of the House of Delegates, the Secretary shall, at least two months before the annual meeting send appropriate blank credentials for delegates to the various bodies entitled to representation in the House of Delegates and notify the said bodies of the time when the credentials properly filled out shall be returned to him. He shall report the verified credentials to the First Session of the House of Delegates as hereinbefore provided. Credentials received and verified after the First Session of the House of Delegates shall be reported at the Second Session. The proceedings of the House of Delegates as submitted by the Secretary shall be printed annually in the JOURNAL OF THE ASSOCIATION and the Secretary shall procure a sufficient number of reprints of the same for distribution among the members of the House of Delegates and the officers of the ASSOCIATION. Said reprints shall also contain a list of the members, officers and committees of the House of Delegates.

#### CHAPTER IV.

ARTICLE I. *Committee on Nominations.* At its First Session held during the annual meeting of the ASSOCIATION, the Chairman shall appoint a Committee on Nominations consisting of nine members, whose duty it shall be to nominate the candidates for the office of President, First Vice-President, Second Vice-President, and the candidates for membership in the Council as provided in Chapter I of the By-Laws of the ASSOCIATION. They shall also nominate the Chairman and Vice-Chairman of the House of Delegates. The report of the Committee on Nominations shall be received and acted upon at the Second Session of the House of Delegates as directed in Chapter I of the By-Laws of the ASSOCIATION. Additional nominations may be made from the floor by members of the House.

ARTICLE II. *Committee on Place of Meeting.* At the final session held during the annual meeting of the ASSOCIATION, the Chairman of the House of Delegates shall appoint a Committee on Place of Meeting consisting of five members, whose duty it shall be to consider invitations, which may be received during the next year, and to report to the next annual meeting with respect to the place of the annual meeting following. The report of this committee shall be received and acted upon at the Second Session of the House of Delegates.

ARTICLE III. *Committee on Resolutions.* At the First Session held during the annual meeting of the ASSOCIATION, the Chairman shall appoint a Committee on Resolutions consisting of nine members, to which shall be referred the address of the President of the ASSOCIATION, and such resolutions and reports as the House of Delegates shall by vote decide to refer to such committee, and which shall report to the House of Delegates at each of its sessions on the matters referred to it.

ARTICLE IV. *Special Committees.* The Chairman shall appoint such special committees of the House of Delegates as may be necessary. Special committees shall expire at the end of the next annual meeting unless specific provision is made for their continuance.

#### CHAPTER V.

ARTICLE I. *Motions.* All motions shall receive the affirmative vote of a majority of the members present for adoption.

ARTICLE II. *Amendments.* Every proposition to amend the By-Laws of the House of Delegates shall be submitted in writing at one session of the House and may be acted upon at the next session, when, upon receiving the affirmative vote of three-fourths of the members present, it shall become a part of these By-Laws.

## CHAPTER VI.

ARTICLE I. *Order of Business.* The following shall be the order of business unless otherwise determined:

1. Call to order.
2. Roll call of delegates.
3. Reading and adopting of the minutes.
4. Appointment of committees.
5. Ratification of Special Committees of the ASSOCIATION.
6. Receipt of reports and other communications from the ASSOCIATION, the Council and Sections, all of which shall be in writing.
7. Receipt of resolutions, reports and other communications, all of which shall be in writing.
8. Unfinished business.
9. New business.
10. Nomination of officers of the ASSOCIATION to be elected by mail ballot, and election of officers of the ASSOCIATION upon nomination by the Council.
11. Election and installation of officers of the House.
12. Adjournment to a certain time.

## CHAPTER VII.

ARTICLE I. *Rules of Order.* The procedure of the House of Delegates shall be governed by Robert's Rules of Order, Revised, when not in conflict with these By-Laws or with any rules adopted by the House.

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**BY-LAWS OF THE SECTIONS**
**BY-LAWS OF THE SCIENTIFIC SECTION OF THE  
AMERICAN PHARMACEUTICAL ASSOCIATION**

## CHAPTER I.

ARTICLE I. *Name.* This organization shall be known as the Scientific Section of the AMERICAN PHARMACEUTICAL ASSOCIATION.

## CHAPTER II.

ARTICLE I. *Membership.* All members of the AMERICAN PHARMACEUTICAL ASSOCIATION in good standing, who express a desire to do so, by registering their names with the Secretary of the Section, shall become members of the Section.

## CHAPTER III.

ARTICLE I. *Officers.* The officers of the Section shall be a Chairman, a First Vice-Chairman, a Second Vice-Chairman, a Secretary and a Delegate to the House of Delegates, selected from members of the Section.

## CHAPTER IV.

ARTICLE I. *Election of Officers.* The Chairman of the Section shall at the First Session appoint a committee of three, who shall report to the Section at the last session one name for each office, selected from the members of this Section; in addition, any member has the privilege of making further nominations from the floor of the meeting. At the final session of the Section all names placed in nomination shall be balloted upon. The one receiving a majority for that particular office shall be declared elected. These shall then be installed and shall hold office for one year or until their successors are duly elected.

ARTICLE II. *Term of Office.* Officers may be reelected, but with the exception of the Secretary shall not hold the same office for more than two consecutive years.